

**York Museums and Gallery Trust**

**(A Company Limited by Guarantee)**

**Trustees' Report and Financial Statements**

**Year ended 31 March 2018**

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

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## OFFICERS AND PROFESSIONAL ADVISORS

The Trustees who served during the year and subsequently were:

### TRUSTEES

Prof Sir John Lawton (Chair of the Trustees)

J. Atchison (Resigned 30/11/17)

N. Carmody (Resigned 31/10/17)

L. Masheder (Resigned 30/11/17)

D. Andrews

J. Bell

M. Haworth

S. Drummond

S. Lusty

I. Cuthbertson

J. Grierson

K. Myers

R. Jagger

S. Fisher (Resigned 31/10/17)

P. Ashton (Appointed 01/09/17)

S. Brand (Appointed 01/11/17)

A. Dean (Appointed 01/09/17)

Z. Hussain (Appointed 01/11/17)

M. Jones (Appointed 14/03/18)

D. Willcocks (Appointed 01/09/17)

### COMPANY SECRETARY

R. Saward (Resigned 01/04/18)

P. Lambert (Appointed 01/04/18)

### PRINCIPAL OFFICERS – KEY MANAGEMENT PERSONNEL

R. King – Chief Executive

G. Perry – Chief Operating Officer (Resigned 31/01/18)

P. Lambert – Head of Strategy, Finance and Corporate Services (Appointed 01/03/18)

### REGISTERED OFFICE

St Marys Lodge

Marygate,

York,

YO30 7DR

### INDEPENDENT AUDITORS

BDO LLP

Central Square,

29 Wellington Street,

Leeds,

LS1 4DL

### BANKERS

HSBC Bank plc

PO Box 26,

13 Parliament Street,

York,

YO1 8XS

## TRUSTEES' REPORT

For the year ended 31 March 2018

### **Foreword by Chairman**

It gives me great pleasure to present this report on the work of York Museums and Gallery Trust ("YMT"/"York Museums Trust") for the financial year 2017-18. As usual it has been a busy year (and it seems to get busier) so I only have space to select some of the highlights both front and back of house.

Back of house Reyahn King, our Chief Executive, completed the reorganisation of the Management Team with several new appointments, and a re-jigging of responsibilities; it isn't something our growing number of visitors will even be aware of, but (amongst many other things) it has already significantly improved the quality of our exhibitions and enjoyment of our visitors. The Board of Trustees was also strengthened this year with six new members with a very varied range of skills and experience to help steer YMT over the next few years. Again, the Board of Trustees are largely invisible to our visitors, but their guidance is absolutely essential for the development of the Trust, and I am personally extremely grateful to all of them for the time, trouble and effort they put into making YMT the success it is. Recognising that we live in a diverse and constantly changing world, we work hard to ensure that both our workforce and our Board represent diverse skills and views which aid decision making and ensures that we devise strategy which appeals to the widest possible audience.

Most visitors, of course, are primarily concerned with what happens front of house – that is with our exhibitions, events and gardens. There has been a deliberate effort to increase the range and variety of our public offerings, and this year my personal favourite was the visit by Sir David Attenborough to York to open Jurassic World in the Yorkshire Museum. David (amongst many other things) is an expert palaeontologist and his enthusiasm for this new exhibition was palpable. We were very grateful to him for making the time to be with us.

It has been a successful year again financially with income exceeding expenditure by £105,350 with substantial contributions continuing to be made by our commercial activity. Our general unrestricted reserve position remains at £1.4m which is well above our policy minimum of two months operating costs in reserves (£1m).

This is my last year as Chairman of the Board of Trustees; I will have completed my six years in November, and must retire. Prior to taking over the Chair I was a Trustee for five years. It has been a fascinating eleven years, and a huge privilege to have worked with wonderful staff and fellow Trustees in such an exciting and stimulating organisation. To all of them I am extremely grateful, and wish them well for the future particularly as I hand over to James Grierson who has been unanimously appointed as my successor.

**Professor Sir John Lawton CBE FRS**

Chairman, York Museums and Gallery Trust

## TRUSTEES REPORT (Continued)

### Strategic Report

The Trustees, who act as directors for the purpose of company law, present the audited consolidated financial statements for the year ended 31 March 2018.

#### Our purpose and activities

York Museums Trust's *Mission* is to cherish the collections, building and gardens entrusted to us, presenting and interpreting them as a stimulus for learning, a provocation to curiosity and a source of inspiration and enjoyment for all.

Our *Vision* is for York Museums Trust to play a major part in positioning York as a world class cultural centre.

Our *Strategic objectives* are:

- To protect and conserve the collection, buildings and gardens.
- To promote access to the collections, buildings and gardens appropriate to the 21<sup>st</sup> century.
- To attract more visitors to our sites, thus contributing to the local and regional economy.
- To create learning opportunities for all and develop innovative programmes springing from collections, buildings and gardens.
- To network and collaborate with partners and contribute to the development of the economic and cultural life of the city and the region.
- To raise substantial funds to realise these aims.

YMT carries out its mission through a broad range of activities, centred around but not limited to our main sites – York Art Gallery (YAG), York Castle Museum (YCM), York St Mary's (YSM), Yorkshire Museum (YM) and Museum Gardens (YMG).

The direction of travel for the organisation was agreed in early 2016 and our headline priorities for the coming years continue to be:

- 1 Deliver the York Castle Museum (YCM) major capital project, including collection and storage rationalisation, and develop the Castle area as a cultural quarter.
- 2 Excellent, high profile programming, including strategic YMT-led events to attract visitors to York and high quality exhibitions at York Art Gallery.
- 3 Expanding Enterprises and fundraising activities, building on success, becoming a more business-like charity and increasing our income streams and resilience.
- 4 Ensuring a 21<sup>st</sup> century Visitor Experience, pro-actively engaging visitors to sites and online
- 5 Improving York's and York Museums Trust's profile through local, regional and international leadership, partnership and delivering on all expectations of key stakeholders.

**TRUSTEES REPORT (Continued)**Overview of our operating activities

YMT's strategic plan 2016-2021 outlines a strategy of building on our strengths and past successes, particularly in investing in an excellent, high-profile public programme, improving the visitor experience, expanding charitable and trading income and generating funds to make major capital improvements.

Our Operational Plan for 2017-18 sought to:

- Progress YCM capital project including appointments, planning, vision and interpretation
- High profile programme including future planning for York Art Gallery and COCA and annual offers at YM (Viking exhibition) and YCM (Chocolate experience).
- York Museum Gardens Events including Roman Festival and York Proms
- Improving YMT's fundraising ability, income and strategy
- Outstanding visitor experience delivered by staff and volunteers including improvements to YCM infrastructure
- Staff development and training
- Museum Development Yorkshire support for Yorkshire Museums recognised and effective
- Continue and develop regional and nationwide leadership in digital, marketing, volunteering and family friendly good practice
- Conservation and maintenance management planning to conserve YMT built heritage
- Work with partners in the city on city-wide projects including Masterplanning

We measure the success of what we are achieving through a quarterly review of progress by trustees and management through detailed reporting on a range of key performance indicators determined in the Operational Plan including:

- Visitor satisfaction
- Numbers and quality of audience engagement
- Numbers of visitors and admissions income
- Membership levels
- The diversity of visitors and our staff and trustees
- Our income generation and fundraising performance
- Our digital activity and reach

We undertake a range of surveys from audiences and partners to inform the planning and targeting of our work. We also report regularly to the Arts Council England and City of York Council on our work.

**Our performance**

The period saw some significant changes in YMT with the on-boarding of a new senior management team to drive forward the headline priorities and the recruitment of a number of new trustees drawing on a range of diverse backgrounds and experience.

**1. York Castle Museum capital project**

Working with City of York Council, significant progress has been made on the Castle Gateway regeneration plans and the redevelopment of the Castle Museum. Having secured funding to take this to a major bid stage for HLF staff have now been allocated to the project and we have begun to bring delivery partners on board. Our ambition is to continue to work in partnership with City of York Council, English Heritage and other partners to submit a funding bid in December 2019.

## TRUSTEES REPORT (Continued)

### 2. Excellent programming

#### *York Art Gallery*

*Albert Moore. Of Beauty and Aesthetics* ran from April to October 2017. The exhibition made a case for recognition of this important York artist as a key figure in the late 19<sup>th</sup> century avant-garde. It received very positive feedback from people who were not aware of this York artist. The exhibition was delivered in partnership with the Museum de Buitenplaats in Holland.

*Aesthetica Art Prize Exhibition* opened in May 2017 delivered in partnership with *Aesthetica* magazine. It attracted visitors from across the UK to the related Symposium. This was the first year that *Aesthetica Art Prize* has been held in the Gallery and the artists' consensus was that it is a much better venue than St Mary's we will seek to repeat this in future years.

*Picasso Ceramics from the Attenborough Collection* ran from July to November 2017 in CoCA (Centre of Ceramic Art) and was the result of a partnership with Leicester Museums Service. It was popular and increased visitor numbers at the Art Gallery.

*Marinella Senatore* was commissioned to produce a work for York Art Gallery which was shown from September 2017 to May 2018 as a modern reimagining of the Evelyn Award which invited artists to portray York. Her art practice involves the public in developing work based on their own creative activities.. For this project, Senatore worked with 14 community groups as varied as Bustardthorpe Allotment Gardens, York Opera and York Synchronicity swimmers to produce a new film. York residents took part in July. Senatore is an international artist who has been exhibited in such prestigious art settings as Documenta, Venice Biennial, Castello di Rivoli in Turin and the Centre Pompidou.

*Paul Nash and the Uncanny Landscape: curated by John Stezaker* opened in October 2017. It included an exhibition of Stezaker's own work alongside works by Nash that included previously rarely seen works and ephemera by Paul and John Nash from a private collection.

In CoCA, the Anthony Shaw space was redisplayed by Per Inge Bjerlo and opened on 1 March 2018.

The Gallery won Visitor Attraction of the Year (large) in York Tourism Awards 2017.

#### *Yorkshire Museum*

*Viking: Rediscover the Legend* opened in May 2017 and proved very popular with the Museum seeing a significant rise in visitor numbers. This is a partnership project with the British Museum to create a touring Exhibition. The exhibition then toured at the University of Nottingham Museum in the Djanogly Arts Centre and at Southport Museum. The success of our partnership with the British Museum on this exhibition has resulted in the Museum's curatorial team being consulted on how to model other such shows, and being part of a review of partnership projects for the British Museum with other organisations.

The Viking Virtual Reality project in partnership with University of York's DC Labs won the Excellence in Media Arts category in the York Culture Awards and received international media recognition for its reconstruction of Torksey Viking Camp.

*Yorkshire's Jurassic World* was opened on 23 March 2018 by Sir David Attenborough to great acclaim. Sir David Attenborough made some memorable comments about the exhibition and the value of England's regional museums more generally which we have captured on film on You Tube and via Arts Council England. The exhibition significantly increased visitor numbers at the Yorkshire Museum at the end of the financial year.

**TRUSTEES REPORT (Continued)*****York Castle Museum***

*Chocolate: York's Sweet Past* opened in April 2017 at York Castle Museum

In York Castle Museum (YCM) an exhibition about Lawrence Rowntree was mounted by the Rowntree Society which ties into both the First World War and chocolate themes.

New exhibition *York Art Fusion* opened in May in YCM featuring responses by local artists to the First World War, using original letters and other sources.

In the 1960s gallery *York Out of the Closet: 50 years of LGBT history* opened in June. It has been curated by a team of volunteers, including representatives of three York charities: York LGBT History Month, York Pride, and York LGBT Forum to mark 50 years since the partial decriminalisation of sex between men in England and Wales.

The Castle Museum won best York attraction in the Little Vikings Awards for the third year running in 2017 and Best Christmas Experience in the Little Vikings awards

***York Museum Gardens***

*Eboracum Roman Festival* ran from 1-4 June 2017 and was attended by an estimated 35,000 people in York Museum Gardens as well as the crowds who saw the procession through York City Centre.

The gardens won a Yorkshire in Bloom gold award in 2017

**3. Expanding Enterprises**

Following significant growth in income in 2016/17 we set similarly ambitious growth targets in 2017/18 which we were unable to sustain given the Hospitium which is our most popular wedding venue had reached capacity the previous year. However we offset some of the anticipated shortfall in income through the use of the Museum Gardens to participate in two new income generating events the York Proms and Christmas in the Museum Gardens. We were therefore pleased with the return Enterprises made to YMT of £295,000 contribution in 17/18.

***Fundraising***

We had a successful year of fundraising with £718,000 in pledges through fundraising campaigns in 2017/18. We were unable to take up £630 000 of these pledges as they related to a fundraising campaign we did for the acquisition of *A Reverie* by Albert Moore. The campaign also involved a significant HLF bid which proved unsuccessful and therefore we were unable to procure the painting.

In addition we secured the National Portfolio Organisation (NPO) Funding from the Arts Council England for the four year period April 2018 to March 2022. The NPO funding provides an annual income of £1,230,000 each year from 2018-2022.

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as "soliciting or otherwise procuring money or other property for charitable purposes." Such amounts receivable are presented in our accounts as "Donations and Legacies" and includes legacies and grants.

In relation to the above we confirm that all solicitations are managed internally, without involvement of commercial participators or professional fund-raisers, or third parties. The day to day management of all income generation is delegated to the executive team, who are accountable to the Trustees.



**TRUSTEES REPORT (Continued)**

The charity is not bound by any undertaking to be bound by any regulatory scheme and the charity does not consider it necessary to comply with any voluntary code of practice.

We have received no complaints in relation to fundraising activities. Our terms of employment require staff to behave reasonably at all times; as we do not approach individuals for funds we do not have to particularise this for fundraising activities nor have we consider it necessary to design specific procedures to monitor such activities.

**4. Quality Visitor experience**

Following significant growth (25%) in our visitor numbers in 2016/17 we concentrated on retention of those numbers and reaching new audiences in 17/18.

	This Year	Last Year	Change
York Castle Museum	287,626	275,156	5%
Yorkshire Museum	120,630	87,391	38%
York St Mary's	13,875	51,546	-73%
York Art Gallery	<u>83,954</u>	<u>87,036</u>	<u>-4%</u>
Total	506,085	501,129	+1%

We have had a good retention of our members through sales of the YMT annual membership card and continue to have over 24,000 members.

The annual Visit England, Visitor Attraction Quality Scheme mystery visit was undertaken and we met our targets by improving the scores at all the sites. At York Castle Museum the score was 80%, an improvement of 1%; at Yorkshire Museum and Gardens it was 86% up 3% and at York Art Gallery 89% up 4%.

Staff are fully trained and we run relaxed opening for people with sensory impairments across all sites. Over 5,000 free visits were made to our venues during York residents festival 27/28 January 2018. A further 2,800 YMT festival free visits were made on the weekend of 24/25 June 2017. We had over 130,000 Children and Young people visitors against our target of 110,000. We measure and encourage the improved diversity of our staff through recruitment and it continues to shift positively such that over 9% of our staff are from non white British backgrounds (compared to York average of 6%).

**5. Profile and Leadership**

We have won and been shortlisted for a number of local and regional awards as described above. Outstandingly, York Art Gallery was awarded a Certificate of Special Commendation at the prestigious European Museum of the Year Award (EMYA) 2017. The gallery was one of only five museums to have received the Commendation out of the 46 nominees from 24 countries. York Art Gallery was the only British museum to be shortlisted for the awards.

Our Senior Curator at the Yorkshire Museum Andrew Woods was awarded the Blunt Prize by the British Numismatic Society. It was awarded for contributions to the study and interpretation of numismatics.

Awareness of CoCA has continued to increase through international loans. Eight studio pottery pieces were loaned to Yale Center for British Art, USA and Fitzwilliam Museum, Cambridge for 'Things of Beauty Growing: British Studio Pottery' in 2017.

YMT arranged an event for partners to review the YMT-led 'Health & Wellbeing York' project on 20 February at the National Centre for Early Music.

The Chief Executive represented York Museums Trust in a 'Directors in Conversation' session at the Museums Association conference 2017. She is chair of the York Cultural Leaders Group and is leading the CLG in delivery

**TRUSTEES REPORT (Continued)**

of a Culture Strategy for York. She is also on the York Visitor Economy Steering group and York Mediale Steering Group.

Financial Review

The group had net income for the year on the general unrestricted fund (before transfers between funds) of £105,351 (2017: net income of £349,159). The Trustees decided to transfer £150,603 (2017:£150,376) from the general unrestricted fund to designated funds in order to offset one-off costs of the management team restructure which included ex gratia payments to former staff.

Net expenditure on designated funds was £1,529,510 (2017: £1,105,694) and net income on restricted funds was £562,084 (2017: £404,980).

The actuarial gain on the pension fund for the year was £610,000 (2017: gain £666,000). At the end of the year, the group had total funds of £7,634,737 (2017: £7,886,812).

During the year the group received restricted donations, grants and income from charitable activities totalling £2,789,643 (2017: £2,321,613), giving restricted funds of £757,991 held at the end of the year (2017: £579,626).

The unrestricted general funds of the group at 31 March 2018 were a surplus of £1,427,312 (2017: £1,472,544), excluding fixed assets not represented by matching designated funds. As such, the target of having two months of operating costs in unrestricted reserves (totalling £1,000,000) has been met. Trustees have agreed that reserves over and above the operating costs target are eligible for transfer into designated funds for initiatives such as developing the capital project at the Castle Museum and the storage facility at Birch Park.

The Trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations for the foreseeable future.

## TRUSTEES REPORT (Continued)

### Plans for future periods

YMT intends to continue to pursue its stated priorities in 2018/19 and this is reflected in the Operational Plan for the period. Deliverables include:

- Completing the work on the York Castle Museum redevelopment with architects and designers for a HLF major funding bid in December 2019
- Significant public consultation on the future plans for the Castle Museum
- Full business case for collection stores consolidation and relocation project
- High quality major new exhibitions to include:
  - *The Sea is the Limit*
  - *Strata – Rock – Dust – Stars* (part of *York Mediale*, York's new festival of media arts)
  - *Ruskin, Turner and the Storm Cloud*
  - *A Personal Collection of Vivienne Westwood Shoes: a touring exhibition from the Civic, Barnsley*
  - *Lucie Rie: Ceramics and Buttons*
- A recruitment of new non Executive Board members for Enterprises.
- A medium term venues and retail strategy to increase income
- A fundraising feasibility exercise for the Castle Museum redevelopment
- A digital strategy and increased digital participation and innovation
- An environmental policy and strategy established and baseline information collected
- Improving our online collection information
- Partnerships with the British Museum, National Gallery, Pallant House and Lakeland Arts Trust amongst others
- Deliver a contract with CYC to improve the Health and Wellbeing of communities in York

### Principal Risks and Uncertainties

Management and the Trustees formally review the risks through the use of a risk register and standard risk management process.

Funding risk is always significant for the Trust: as we reported last year significant progress was made with a new three year funding deal with City of York Council and the successful Arts Council England award of £1.23m per year for the four year period 2018 to 2022. The Trustees have given consideration to the appropriate policies, procedures and systems to mitigate the charity's exposure to the major risks.

The Trust's ongoing key financial risk is the ability to generate sufficient income from visitor numbers, and other external funders, to cover expenditure incurred in fulfilling the objectives of the group. The Trust is pursuing its strategy of investing in public programme, visitor experience, income generation and capital developments in order to mitigate this risk.

The Trustees have reviewed the cash position of the group and cash forecasts at the date of signing the financial statements and are satisfied that the group will be able to meet all of its financial commitments.

## **TRUSTEES REPORT (Continued)**

As a consequence, the Trustees believe that the group is well placed to manage its financial risks successfully despite the uncertain economic outlook. After making enquiries the Trustees have a reasonable expectation that the group has adequate reserves to continue in operational existence for the foreseeable future.

### Public Benefit

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charities Commission's general guidance on public benefit 'Charities and Public Benefit'. This Trustee's report clearly sets out our charitable objectives and how they benefit the public.

### Structure, Governance and Management.

#### **Name and registered office of the charity**

The full name of the charity is the York Museums and Gallery Trust. Its registered office and principal operating address is St Mary's Lodge, Marygate, York, YO30 7DR.

#### **Constitution**

The charity was formed as a company limited by guarantee on 26 February 2002.

The company registration number is 04381647.

The charity registered with the Charity Commission on 14 June 2002 – registration number 1092466.

It is governed by the Memorandum and Articles of Association dated 26 February 2002.

The charity has a trading subsidiary, York Museums and Enterprises Limited, a company limited by shares, registered company number 04466798.

#### **Method of election of Trustees**

The Board of Trustees shall consist of two individuals nominated by the Local Authority, one individual nominated by the Yorkshire Philosophical Society and such other persons elected by the Trustees of the charity.

The Trustees have the power to appoint any person to be a Trustee, but so that the total number of Trustees does not exceed the permitted maximum of fifteen at any time.

The Trustees, who are also directors under Company law, who served during the year and subsequently are listed on page 1. None of the Trustees have any financial interest in the company.

#### **Trustee induction and training**

New Trustees undergo a briefing on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making process, the business plan and recent financial performance of the Charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

**TRUSTEES REPORT (Continued)****Organisation**

The Board of Trustees administers the charity. A Chief Executive is appointed by the Trustees to manage the day to day operations of the charity. The Board meets six times per annum and there are the following sub committees which meet as follows:

*Committee of the Board*

A Finance and General Management committee which meets approximately six times per year, or as required, with the Chief Executive and Head of Strategy, Finance and Corporate Services to monitor and guide progress against the business plan.

*Audit Committee*

Meets at least two times per year to consider reports from internal and external auditors.

*Remuneration Committee*

Meets at least annually and sets pay of senior executives and approves annual pay increases for all staff.

*Nominations Committee*

Meets annually and as required. The nominations committee reviews the structure, size and composition of the Board and is responsible for identifying and nominating for approval to the Board, candidates to fill board vacancies.

**Pay policy for senior staff, including key management personnel**

The Trustees consider that the Board of Trustees, the Chief Executive Officer and the Head of Strategy, Finance and Corporate Services comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Trust on a day to day basis. All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in note 8 to the financial statements.

The pay of the senior staff is reviewed annually by the remuneration committee and percentage changes are normally the same as for other members of staff, taking into account general inflation and the Trust's financial position.

**Investment powers and policy**

The Memorandum and Articles of Association of the charity permit the Trustees to invest the monies of the charity not immediately required for its purposes in or upon such investments, securities or property as may be through fit.

The Trust's investments are presently limited to group companies and UK Banks with a credit rating of A or better.

**Reserves policy**

The Trustees aspire to retain two months operating costs in reserves, being £1,000,000. At 31 March 2018, the charity's free reserves, as defined as unrestricted funds not represented by fixed assets has reached this amount.

Trustees have agreed that reserves over and above the operating costs target are eligible for transfer into designated funds for initiatives such as developing the capital project at the Castle Museum and the storage facility at Birch Park.

**TRUSTEES REPORT (Continued)**

Currently the charity is budgeting to make small unrestricted surpluses per year. However it recognises the need for a pricing, patronage and fundraising strategy to boost this performance and make it more sustainable all of which are priorities for 2018/19 in order to increase reserves to the desired level.

**Going Concern**

In determining that the charity and its subsidiaries are going concerns the Board gives consideration to the risks and uncertainties facing each entity, with particular reference to liquidity and solvency issues that might impact viability. The Board reviews forecasts for a period not less than the 12 months following the date the financial statements are to be issued. If solvency and liquidity issues present significant and material risks and uncertainties to the entities then the forecast period under review will be extended.

**Auditor**

The auditor, BDO LLP, was appointed in 2016/2017 and will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

**Statement of disclosure to the auditor**

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

**Statement of Trustee's responsibilities**

The Trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed; and
- Preparing the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**TRUSTEES REPORT (Continued)**

The Trustees' report, including Strategic Report, was approved by the Board and signed on its behalf by:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**INDEPENDENT AUDITOR'S REPORT****Opinion**

We have audited the financial statements of York Museums and Gallery Trust and its subsidiaries York Museum Enterprises for the year ended 31<sup>st</sup> March 2018 which comprise the consolidated statement of financial activities, the consolidated balance sheet, the consolidated cash flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Group's and of the Parent Charitable Company's affairs as at 31<sup>st</sup> March 2018 and of the Group's and the Parent Charitable Company's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Group and the Parent Charitable Company in accordance with the ethical requirements relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions related to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Group or the Parent Charitable Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. The other information comprises: The Trustees Report. The Trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our



## **YORK MUSEUMS AND GALLERY TRUST**

knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report and the Strategic report prepared for the purposes of Company Law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic report and the Directors' Report, which are included in the Trustees' report, have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Group and the Parent Charitable Company and its environment obtained in the course of the audit, we have not identified material misstatement in the Strategic report or the Trustee's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion;

- adequate accounting records have not been kept by the Parent Charitable Company, or returns adequate for our audit have not been received from branches not visited by us; or
- the Parent Charitable Company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of Trustees**

As explained more fully in the Trustees' report, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the Parent Charitable Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the Parent Charitable Company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under the Companies Act 2006 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's ("FRC's") website at:

<https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the Charitable Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Linda Cooper (Senior Statutory Auditor)  
For and on behalf of BDO LLP, statutory auditor  
Central Square,  
29 Wellington Street,  
Leeds,  
LS1 4DL  
Date

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

(Incorporating income and expenditure account)

For the year ended 31 March 2018

	Note	General Funds 2018 £	Designated Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total funds 2017 £
<b>INCOME FROM:</b>						
<b>Charitable Activities</b>						
Income from charitable activities	2	3,017,700	-	69,825	3,087,525	2,868,763
Funding provided by City of York Council	6	407,000	-	1,000,000	1,407,000	605,366
Funding provided by Arts Council England	7	-	-	1,561,848	1,561,848	1,953,324
<b>Donations, Legacies and General Grants</b>						
Donations and legacies	3	294,703	-	43,476	338,179	381,392
Other grants receivable	5	6,537	-	114,494	121,031	268,154
<b>Other Trading Activities</b>						
Income generated by subsidiary		1,384,535	-	-	1,384,535	1,306,658
<b>Investments</b>						
Interest receivable	4	4,276	-	-	4,276	2,567
<b>TOTAL INCOME</b>		<u>5,114,751</u>	<u>-</u>	<u>2,789,643</u>	<u>7,904,394</u>	<u>7,386,224</u>
<b>EXPENDITURE ON:</b>						
<b>Raising Funds</b>						
Costs incurred by subsidiary		<u>1,075,150</u>	<u>-</u>	<u>-</u>	<u>1,075,150</u>	<u>1,013,948</u>
<b>Charitable expenditure</b>						
Charitable expenditure	10	<u>3,934,251</u>	<u>1,529,510</u>	<u>2,227,559</u>	<u>7,691,320</u>	<u>6,723,831</u>
<b>Total charitable expenditure</b>		<u>3,934,251</u>	<u>1,529,510</u>	<u>2,227,559</u>	<u>7,691,320</u>	<u>6,723,831</u>
<b>TOTAL EXPENDITURE</b>		<u>5,009,401</u>	<u>1,529,510</u>	<u>2,227,559</u>	<u>8,766,470</u>	<u>7,737,779</u>
<b>Net income/(expenditure) before taxation</b>		105,350	(1,529,510)	562,084	(862,076)	(351,555)
Taxation charge	12					-
<b>Net income/(expenditure) after taxation</b>		105,350	(1,529,510)	562,084	(862,076)	(351,555)
<b>Other recognised gains/(losses):</b>						
Actuarial gain/(loss) on defined benefit scheme	25	-	610,000	-	610,000	(1,331,000)
Transfer between funds		<u>(150,582)</u>	<u>534,304</u>	<u>(383,722)</u>	<u>-</u>	<u>-</u>
<b>NET MOVEMENT IN FUNDS</b>		<u>(45,232)</u>	<u>(385,206)</u>	<u>178,362</u>	<u>(252,076)</u>	<u>(1,682,555)</u>
<b>RECONCILIATION OF FUNDS:</b>						
Fund balance brought forward		1,472,544	5,834,640	579,628	7,886,812	9,569,367
Net movement in the year		(45,232)	(385,206)	178,362	(252,076)	(1,682,555)
Fund balance carried forward		<u>1,427,312</u>	<u>5,449,434</u>	<u>757,990</u>	<u>7,634,736</u>	<u>7,886,812</u>

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating income and expenditure account)

For the year ended 31 March 2018

	Note	General Funds 2018 £	Designated Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total funds 2017 £
<b>INCOME FROM:</b>						
<b>Charitable Activities</b>						
Income from charitable activities	2	3,327,155	-	69,825	3,396,980	3,161,564
Funding provided by City of York Council	6	407,000	-	1,000,000	1,407,000	605,366
Funding provided by Arts Council England	7	-	-	1,561,848	1,561,848	1,953,324
<b>Donations, Legacies and General Grants</b>						
Donations and legacies	3	294,703	-	43,476	338,179	381,392
Other grants receivable	5	6,537	-	114,494	121,031	268,154
<b>Investments</b>						
Interest receivable	4	4,207	-	-	4,207	2,476
<b>TOTAL INCOME</b>		<u>4,039,602</u>	<u>-</u>	<u>2,789,643</u>	<u>6,829,245</u>	<u>6,372,276</u>
<b>EXPENDITURE ON:</b>						
<b>Charitable expenditure</b>						
Charitable expenditure	10	<u>3,934,251</u>	<u>1,529,510</u>	<u>2,227,559</u>	<u>7,691,320</u>	<u>6,723,831</u>
<b>Total charitable expenditure</b>		<u>3,934,251</u>	<u>1,529,510</u>	<u>2,227,559</u>	<u>7,691,320</u>	<u>6,723,831</u>
<b>TOTAL EXPENDITURE</b>		<u>3,934,251</u>	<u>1,529,510</u>	<u>2,227,559</u>	<u>7,691,320</u>	<u>6,723,831</u>
<b>Net income/(expenditure) before taxation</b>		105,351	(1,529,510)	562,084	(862,075)	(351,555)
Taxation charge	12	-	-	-	-	-
<b>Net income/(expenditure) after taxation</b>		105,351	(1,529,510)	562,084	(862,075)	(351,555)
<b>Other recognised gains/(losses):</b>						
Actuarial gain/(loss) on defined benefit scheme	25	-	610,000	-	610,000	(1,331,000)
Transfer between funds		(150,582)	534,304	(383,722)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<u>(45,231)</u>	<u>(385,206)</u>	<u>178,362</u>	<u>(252,075)</u>	<u>(1,682,555)</u>
<b>RECONCILIATION OF FUNDS:</b>						
Fund balance brought forward		1,472,513	5,834,640	579,628	7,886,781	9,569,336
Net movement in the year		(45,231)	(385,206)	178,362	(252,075)	(1,682,555)
Fund balance carried forward		<u>1,427,282</u>	<u>5,449,434</u>	<u>757,990</u>	<u>7,634,706</u>	<u>7,886,781</u>

A fully detailed Statement of Financial Activities for the year ended 31 March 2017 is shown in note 28

**CONSOLIDATED BALANCE SHEET**

As at 31 March 2018

	Note	2018 £	2017 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	13	8,221,833	8,813,343
		<u>8,221,833</u>	<u>8,813,343</u>
<b>CURRENT ASSETS</b>			
Stock	15	66,523	64,276
Debtors	16	829,236	1,064,524
Cash at bank and in hand	17	2,778,409	2,267,442
		<u>3,674,168</u>	<u>3,396,241</u>
CREDITORS: falling due <1 year	18	(1,717,766)	(1,580,642)
<b>NET CURRENT ASSETS</b>		<u>1,956,402</u>	<u>1,815,599</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		10,178,235	10,628,942
CREDITORS: falling due >1 year	19	(33,500)	(58,130)
<b>NET ASSETS EXCLUDING PENSION LIABILITY</b>		<u>10,144,735</u>	<u>10,570,812</u>
Defined benefit pension scheme liability	25	(2,510,000)	(2,684,000)
<b>NET ASSETS</b>		<u>7,634,735</u>	<u>7,886,812</u>
<b>FUNDS</b>			
Unrestricted Funds			
General unrestricted funds	21	1,427,312	1,472,544
Designated Funds			
Pension fund	21	(2,510,000)	(2,684,000)
Programme funds		18,500	
Restructure fund		12,000	
Property fund		7,928,934	8,518,640
Total Designated Funds		<u>5,449,434</u>	<u>5,834,640</u>
Restricted Funds			
	22	<u>757,990</u>	<u>579,628</u>
		<u>7,634,736</u>	<u>7,886,812</u>

These financial statements of York Museums and Gallery Trust, company registered number 04381647, were approved and authorised for issue by the Board of Trustees on \_\_\_\_\_ and were signed on its behalf by:

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

## CHARITY BALANCE SHEET

As at 31 March 2018

	Note	2018 £	2017 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	13	8,221,818	8,812,287
Investments	14	<u>1</u>	<u>1</u>
		<u>8,221,819</u>	<u>8,812,288</u>
<b>CURRENT ASSETS</b>			
Stock	15	132	482
Debtors	16	742,241	957,144
Cash at bank and in hand	17	<u>2,685,209</u>	<u>2,177,052</u>
		<u>3,427,582</u>	<u>3,134,678</u>
<b>CREDITORS: falling due &lt;1 year</b>	18	(1,504,695)	(1,367,967)
		<u>1,922,887</u>	<u>1,766,711</u>
<b>NET CURRENT ASSETS</b>			
		<u>1,922,887</u>	<u>1,766,711</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		10,144,706	10,578,999
<b>CREDITORS: falling due &gt;1 year</b>	19	-	(8,218)
		<u>10,144,706</u>	<u>10,570,781</u>
<b>NET ASSETS EXCLUDING PENSION LIABILITY</b>			
Defined benefit pension scheme liability	25	(2,510,000)	(2,684,000)
		<u>7,634,706</u>	<u>7,886,781</u>
<b>FUNDS</b>			
Unrestricted Funds			
General unrestricted funds	21	1,427,282	1,472,513
Designated Funds			
Pension fund	21	(2,510,000)	(2,684,000)
Programme funds		18,500	
Restructure fund		12,000	
Property fund		<u>7,928,934</u>	<u>8,518,640</u>
Total Designated Funds		5,449,434	5,834,640
Restricted Funds	22	<u>757,990</u>	<u>579,628</u>
		<u>7,634,706</u>	<u>7,886,781</u>

These financial statements of York Museums and Gallery Trust, company registered number 04381647, were approved and authorised for issue by the Board of Trustees on \_\_\_\_\_ and were signed on its behalf by:

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

**CONSOLIDATED CASH FLOW STATEMENT**

For the year ended 31 March 2018

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Net (expenditure)/Income after taxation	(862,076)	(351,555)
Interest Receivable	(4,276)	(2,567)
Depreciation	1,017,306	988,708
Pension service costs	436,000	170,000
(Increase)/Decrease in stocks	(2,247)	27,488
(Increase)/Decrease in Debtors	235,287	(104,310)
Increase/(Decrease) in Creditors	144,264	543,035
Tax Paid		(1,019)
	<u>964,258</u>	<u>1,269,780</u>
<b>Net Cash Inflow from Operating Activities</b>		
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Interest Receivable	4,276	2,567
Purchase of tangible fixed assets	(429,796)	(120,932)
Cost Refund of Fixed Asset	4,000	-
	<u>(421,520)</u>	<u>(118,365)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Repayment of bank loans	<u>(31,771)</u>	<u>(30,082)</u>
	<u>(31,771)</u>	<u>(30,082)</u>
Increase/(decrease) in cash and cash equivalents	510,967	1,121,333
Cash and cash equivalents at the start of the year	2,267,442	1,146,109
	<u>2,778,409</u>	<u>2,267,442</u>
Cash and cash equivalents at the end of the year		

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2018

## NOTE 1 ACCOUNTING POLICIES

York Museums and Gallery Trust, a public benefit entity, is incorporated in England and Wales as a company limited by guarantee not having share capital. There are currently 16 Trustees who are also members of the company. Each member has undertaken a contribution to the assets in the event of winding up a sum not exceeding £1. York Museums and Gallery Trust is a registered charity. The registered office is shown on page 1.

### Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (Charities SORP (FRS102)), the Financial Reporting Standard application in the UK and Ireland (FRS102) and the Companies Act 2006. The particular accounting policies adopted are described below.

The financial statements are prepared under the historical cost convention.

On the grounds that the Charitable Company's reserves are consolidated into the Charitable Company's group accounts the Charitable Company has taken advantage of certain exemptions covered by Section 1.11 of FRS 102 as follows:

- Exemptions from presenting a statement of cash flows as a primary statement to the financial statements
- Exemption from disclosing the carrying amounts of each category of Financial Assets and Financial Liabilities at the reporting date as required by Section 14.41 of FRS 102

### Preparation of accounts – going concern basis

The principle financial risk facing the charity and its trading subsidiary (together "the group") is the ability to generate sufficient income from visitor numbers and external funding to cover expenditure incurred in fulfilling the objectives of the group. The Trustees have reviewed the cash position of the group and cash forecasts at the date of signing the financial statements for at least one year and are satisfied that the group will be able to meet all of its financial commitments.

As a consequence, the Trustees believe that the group is well placed to managed its financial risks successfully despite the current uncertain economic outlook. After making enquiries, the Trustees have a reasonable expectation that the group has adequate reserves to continue in operational existence for the foreseeable future. Accordingly, the Trustees continue to adopt at he going concern basis in preparing the financial statements.

### Basis of consolidation

These financial statements consolidate the results of the charity and its wholly-owned subsidiary undertaking, York Museums and Enterprises Limited, drawn up to 31 March each year and consolidated on a line by line basis. The results of the subsidiary undertaking are disclosed in note 14.

### Income

Income is recognised in the statement of financial activities when there is evidence of entitlement, receipt is probable and its amount can be measured reliably.

Income from admission fees, commercial activities and interest receivable is included in the period in which the group is entitled to receipt.

Income from donations, legacies and grants, including capital grants, is included in income when these are receivable, except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in income until the pre-conditions for use have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in income of restricted funds when received.



**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**Gift Aid from Subsidiary**

Gift aid income received from York Museum and Enterprises Limited is recorded on an accrual basis, under the agreed deed of covenant in place between the two entities.

**Expenditure**

Expenditure is included in the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Charitable expenditure and support cost comprise direct expenditure including direct staff costs attributable to the activity. When support costs cannot be directly attributable they have been allocated to activities on a basis consistent with use of the resource. Fund raising costs are those incurred in seeking voluntary contributions for the Museum. Management and administration costs (support costs) are those incurred in connection with the management of the Museum's assets, organisational administration and governance costs regarding compliance with constitutional and statutory requirements.

The method used in the analysis of support costs is allocation by head count.

**Collections**

York Museums and Gallery Trust are the Managing Trustees of the collections. However, City of York Council are the Custodian Trustees and so none of the collections are included in the fixed assets.

**Tangible fixed assets**

When purchased, tangible fixed assets are initially included at the cost of acquisition, including costs that are directly attributable to bringing the asset into working condition for their intended use. Individual fixed assets costing £1,000 or more are capitalised.

Donated, functional fixed assets are included at a valuation made by the Trustees. When the use of these assets is unrestricted they are included in a designated fund reflecting their book value. The relevant fund is reduced over the useful economic life of the asset in line with its depreciation.

No value is shown in the accounts for assets occupied and used by the Trust under license from the City of York Council.

Long term exhibition equipment is capitalised as a fixed asset. Temporary exhibition costs are written off as expenditure in the year it is incurred.

Tangible fixed assets are depreciated on a straight-line basis over their estimated useful lives and is charged monthly. A full month's depreciation is charged in the month of acquisition, none in the month of disposal. Depreciation is charged at the following rates:

Freehold Property	:	4% per annum
Leasehold Property Improvements	:	5% per annum
Displays	:	12% - 36% per annum
Vehicles and other equipment	:	24% per annum
Including:		
IT equipment	:	36% per annum
Fixtures and Fittings	:	20% per annum

Depreciation is not provided on assets in the course of construction until the asset is brought into use in the business and has been transferred to the appropriate asset category.

**Stock**

Stock is valued at the lower of cost and net realisable value, Net realisable value is based on estimated selling price. Provision is made for obsolete, slow moving or defective items where appropriate.

**Financial Instruments**

The charity and group only have financial assets and financial liabilities of a kind that qualify as a basic financial instruments. Basic financial instruments are initially recognised as transaction value and subsequently measure at their settle value.

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due. Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital. Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Staff Costs Accounting Policy**Employee benefits – staff costs

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

Employee benefits – pension costs

The charity contributes to the North Yorkshire Pension Fund, a multi-employer defined benefit scheme. For defined benefit schemes the amounts charged to operating profit are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the profit and loss account if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period until vesting occurs. The interest cost and the expected return on assets are shown as a net amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in the statement of total recognised gains and losses.

Defined benefit schemes are funded, with the assets of the scheme held separately from those of the group, in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on high quality corporate bond of currency and term to the scheme liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The resulting defined asset or liability, net of the related deferred tax, is presented separately after other net assets on the face of the balance sheet.

**Funds accounting**

Funds held by the charity are either:

- Unrestricted general funds – these are funds that can be used in accordance with the charitable objects at the discretion of the Trustees
- Designated property fund – this is the net book value of assets purchased using restricted funds. These assets are not subject to restrictions on use, however there may be recourse to funders upon sale or disposal.
- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- Designated pension fund – this represents the actuarial deficit or YMT's section of the North Yorkshire Pension Fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Operating leases**

Rentals applicable to operating leases when substantially all the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Taxation**

The company is a registered charity and has no liability to corporation tax on its charitable activities.

The trading subsidiary is liable to corporation tax on its taxable profits. Current tax, including UK corporation tax and foreign tax, is provided at amounts expected to be paid (or recovered) using tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**NOTES TO THE FINANCIAL STATEMENTS (Continued)****Critical Accounting Estimates and Judgments**

In the application of the group's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are outlined below.

**Defined benefit pension scheme**

The charity is a member of a multi-employer defined benefit scheme. The Trustees use the scheme actuary to determine both the present value of the obligation under the scheme, and also the fair value of assets owned, to determine the overall deficit in the scheme attributable to the charity. The actuary uses certain critical assumptions, such as discount rate, mortality and expected rates of return when setting the deficit recovery plan for the scheme at each triennial review. Full disclosure of the assumptions used by the independent third party is provided in note 25.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

NOTE 2

INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2018 £	Unrestricted Funds £	Restricted Funds £	2017 £
Admission Income	2,424,650	-	2,424,650	2,457,276	-	2,457,276
YMT Card Income	302,065	-	302,065	168,410	-	168,410
Miscellaneous	290,985	69,825	360,810	212,396	30,681	243,077
Consolidated	<u>3,017,700</u>	<u>69,825</u>	<u>3,087,525</u>	<u>2,838,082</u>	<u>30,681</u>	<u>2,868,763</u>
Gift Aided Donation from Subsidiary	309,455	-	309,455	292,801	-	292,801
	<u>3,327,155</u>	<u>69,825</u>	<u>3,396,980</u>	<u>3,130,883</u>	<u>30,681</u>	<u>3,161,564</u>

NOTE 3

DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	2018 £	Unrestricted Funds £	Restricted Funds £	2017 £
Gift Aid Donations	279,625	-	279,625	288,740	4,691	293,431
Donations and Legacies	15,078	43,476	58,554	9,332	78,629	87,961
	<u>294,703</u>	<u>43,476</u>	<u>338,179</u>	<u>298,072</u>	<u>83,320</u>	<u>381,392</u>

NOTE 4

INTEREST RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	2018 £	Unrestricted Funds £	Restricted Funds £	2017 £
Bank interest	4,276	-	4,276	2,567	-	2,567
	<u>4,276</u>	<u>-</u>	<u>4,276</u>	<u>2,567</u>	<u>-</u>	<u>2,567</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

NOTE 5  
GRANTS RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	2018 £	Unrestricted Funds £	Restricted Funds £	2017 £
GEM Yorkshire & Humberside	-	-	-	-	300	300
Art Fund	-	-	-	-	11,300	11,300
Henry Moore Foundation	-	-	-	-	6,000	6,000
University of York	-	-	-	13,866	9,000	22,866
John Ellerman Foundation	-	-	-	-	26,800	26,800
British Museum	6,446	30,994	37,440	-	25,835	25,835
HLF	-	-	-	-	98,304	98,304
V&A	-	-	-	-	12,600	12,600
Engage	-	1,000	1,000	-	5,000	5,000
C2D2	-	-	-	-	1,675	1,675
Headley Trust	-	-	-	-	7,474	7,474
DCMS Wolfson	-	-	-	-	50,000	50,000
Friends of York Art Gallery	-	5,000	5,000	-	-	-
Garfield Weston Foundation	-	50,000	50,000	-	-	-
Paul Mellon Centre	-	20,000	20,000	-	-	-
Yorkshire Philisophical Society	-	7,500	7,500	-	-	-
Other Grants	91	-	91	-	-	-
	<u>6,537</u>	<u>114,494</u>	<u>121,031</u>	<u>13,866</u>	<u>254,288</u>	<u>268,154</u>

NOTE 6  
FUNDING PROVIDED BY CITY OF YORK COUNCIL

	Unrestricted Funds £	Restricted Funds £	2018 £	Unrestricted Funds £	Restricted Funds £	2017 £
Core funding	407,000	-	407,000	605,366	-	605,366
Capital funding	-	1,000,000	1,000,000	-	-	-
	<u>407,000</u>	<u>1,000,000</u>	<u>1,407,000</u>	<u>605,366</u>	<u>-</u>	<u>605,366</u>

NOTE 7  
FUNDING PROVIDED BY ARTS COUNCIL

	Unrestricted Funds £	Restricted Funds £	2018 £	Unrestricted Funds £	Restricted Funds £	2017 £
MPM Funding	-	1,230,000	1,230,000	-	1,230,000	1,230,000
Museum Development	-	331,848	331,848	-	331,848	331,848
Small Capital Grants Scheme	-	-	-	-	259,200	259,200
Ceramics SSN	-	-	-	-	60,689	60,689
DDF Roman Collection	-	-	-	-	71,587	71,587
	<u>-</u>	<u>1,561,848</u>	<u>1,561,848</u>	<u>-</u>	<u>1,953,324</u>	<u>1,953,324</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

NOTE 8  
INFORMATION REGARDING TRUSTEES AND EMPLOYEES

Average number of persons employed	2018 No.	2017 No.
Curatorial	26	22
Education	19	17
Gardens	10	11
Marketing	6	6
Facilities	4	4
Visitor Services	86	88
Directors and Administrative Staff	24	20
Trading Subsidiary	27	27
	<u>202</u>	<u>195</u>

Staff Costs During the Year	2018 £	2017 £
Wages and Salaries	3,053,037	2,675,443
Social Security Costs	233,170	207,689
Pensions Costs	<u>825,359</u>	<u>518,358</u>
Staff Costs before pension items	<u>4,111,566</u>	<u>3,401,490</u>

Included in the above wages & salary costs are the following redundancy/ex gratia payments

2018 £	2017 £
117,587	-

These payments to 4 former members of staff relate to the management restructure in 2017 and were approved by the Board of Trustees in 2017

The number of employees whose emoluments as defined for taxation purposes amounted to over £60,000 (2017: £60,000) in the year was as follows:

	2018 No.	2017 No.
£60,000 - £70,000	1	0
£70,001 - £80,000	0	1
£80,001 - £90,001	1	1
	<u>2</u>	<u>2</u>

The key management personnel of the parent charity and the group comprise of the Chief Executive and the Head of Strategy, Finance and Corporate Services. The total employee benefits (including pension contributions but excluding social security costs) of the key management personnel of the charity and the group were £171,034 (2017: £177,867). The total social security costs of the key management personnel of the charity and group totalled £24,984 (2017: £19,258).

No Trustee received remuneration or benefits during either year. Trustees received a total of £226 (2017: £275) relating to travel expenses which were reimbursed to two Trustees (2017: one).

NOTES TO THE FINANCIAL STATEMENTS (Continued)

**NOTE 9  
NET INCOME FOR THE YEAR**

Net income for the year stated after charging		
	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Depreciation of Owned Assets	1,017,306	988,708
Rentals Under Operating Leases - Land & Buildings	81,508	88,314
Costs of Stock recognised as Expenses	250,313	251,262
Auditors Remuneration:		
Fees payable for the audit of the Charity's Annual Accounts	9,850	9,500
Fees payable for the audit of the Charity's Subsidiary	3,500	3,500
Fees payable to the Charity's auditor for other services	4,750	5,600

**NOTE 10  
ANALYSIS OF TOTAL  
EXPENDITURE**

Activity	Activities Undertaken Directly 2018	Support Costs 2018	Total 2018	Activities Undertaken Directly 2017	Support Costs 2017	Total 2017
	£	£	£	£		
Curatorial	697,618	302,369	999,987	691,735	251,815	943,550
Education	368,467	92,203	460,670	383,256	80,924	464,180
Exhibitions and Events	857,085	2,179	859,264	528,539	1,512	530,051
Gardens	301,502	127,570	429,072	279,976	98,831	378,807
Marketing	556,529	263,864	820,393	511,287	219,450	730,737
Premises	1,342,629	157,342	1,499,971	1,317,741	169,512	1,487,253
Visitor Services	1,185,344	698,574	1,883,918	1,083,008	507,066	1,590,074
Admissions	107,915	63,603	171,518	106,904	53,842	160,746
Museum Development	566,527	-	566,527	438,433	-	438,433
	<u>5,983,616</u>	<u>1,707,704</u>	<u>7,691,320</u>	<u>5,340,879</u>	<u>1,382,952</u>	<u>6,723,831</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

<b>NOTE 11</b>									
<b>ANALYSIS OF SUPPORT COSTS</b>									
For the year ended 31 March 2018									
	Curatorial	Education	Exhibitions and Events	Gardens	Marketing	Facilities	Visitor Services	Admissions	Total
Finance and Professional Fees	53,693	16,373	387	22,653	46,856	27,940	124,049	11,294	<b>303,245</b>
IT Costs	37,762	11,515	272	15,932	32,953	19,650	87,244	7,943	<b>213,271</b>
Staffing and HR	105,989	32,320	764	44,717	92,492	55,153	244,870	22,295	<b>598,600</b>
Senior Management	45,407	13,846	327	19,157	39,624	23,628	104,904	9,551	<b>256,444</b>
Admin Costs	21,339	6,507	154	9,003	18,622	11,104	49,301	4,489	<b>120,519</b>
Cleaning and Hygiene	1,381	421	10	583	1,205	719	3,191	291	<b>7,801</b>
Other Costs	30,094	9,177	217	12,697	26,262	15,660	69,526	6,330	<b>169,963</b>
Governance Costs	6,704	2,044	48	2,828	5,850	3,488	15,489	1,410	<b>37,861</b>
	<b>302,369</b>	<b>92,203</b>	<b>2,179</b>	<b>127,570</b>	<b>263,864</b>	<b>157,342</b>	<b>698,574</b>	<b>63,603</b>	<b>1,707,704</b>

  

For the year ended 31 March 2017									
	Curatorial	Education	Exhibitions and Events	Gardens	Marketing	Facilities	Visitor Services	Admissions	Total
Finance and Professional Fees	90,200	28,987	542	35,401	78,607	60,719	181,632	19,286	<b>495,374</b>
IT Costs	34,913	11,220	210	13,703	30,426	23,502	70,303	7,465	<b>191,742</b>
Staffing and HR	53,991	17,351	324	21,190	47,052	36,345	108,719	11,544	<b>296,516</b>
Senior Management	43,995	14,138	264	17,267	38,340	29,616	88,590	9,407	<b>241,617</b>
Admin Costs	18,335	5,892	110	7,196	15,978	12,342	36,919	3,920	<b>100,692</b>
Cleaning and Hygiene	3,178	1,021	19	1,247	2,770	2,139	6,399	680	<b>17,453</b>
Other Costs	2,716	873	16	1,066	2,367	1,829	5,470	581	<b>14,918</b>
Governance Costs	4,487	1,442	27	1,761	3,910	3,020	9,034	959	<b>24,640</b>
	<b>251,815</b>	<b>80,924</b>	<b>1,512</b>	<b>98,831</b>	<b>219,450</b>	<b>169,512</b>	<b>507,066</b>	<b>53,842</b>	<b>1,382,952</b>



NOTES TO THE FINANCIAL STATEMENTS (Continued)

**NOTE 12  
TAXATION**

In respect of York Museums and Enterprises only:

	2018	2017
	£	£
United Kingdom corporation tax at 20% (2017: 20%) on the profits of the trading subsidiary	-	-

The standard rate of tax for the year, based on the UK standard rate of corporation tax is 20% (2017: 20%).

The actual tax charge for the current year differs from the standard rate for the following reasons.

	2018	2017
	£	£
Profit on ordinary activities after charitable donation	-	-
Tax on profit on ordinary activities at the standard rate	-	-
Expenses not deductible for tax purposes	-	-
capital allowances in excess of depreciation	-	-
Movement in short-term timing differences	-	-
Total current tax charge for the year	-	-

The charitable activities of York Museums and Gallery Trust are exempt from taxation under Chapter 3 of Part II of the Corporation Tax Act 2010.

**NOTE 13  
TANGIBLE FIXED ASSETS**

Group	Displays	Property	Vehicles and Other Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1st April 2017	792,043	10,676,268	702,003	12,170,314
Additions	366,582	-	63,214	429,796
Transfers	-	(4,000)	-	(4,000)
At 31st March 2018	<u>1,158,625</u>	<u>10,672,268</u>	<u>765,217</u>	<u>12,596,110</u>
<b>Accumulated depreciation</b>				
At 1st April 2017	505,623	2,218,003	633,345	3,356,971
Charge for year	<u>134,989</u>	<u>824,707</u>	<u>57,611</u>	<u>1,017,306</u>
At 31st March 2018	<u>640,612</u>	<u>3,042,710</u>	<u>690,956</u>	<u>4,374,277</u>
<b>Net book value</b>				
At 31st March 2018	<u>518,013</u>	<u>7,629,558</u>	<u>74,261</u>	<u>8,221,833</u>
At 1st April 2017	<u>286,420</u>	<u>8,458,265</u>	<u>68,658</u>	<u>8,813,343</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Charity	Displays £	Property £	Vehicles and Other Equipment £	Total £
<b>Cost</b>				
At 1st April 2017	792,043	10,676,268	580,411	12,048,722
Additions	<u>366,582</u>	<u>-</u>	<u>63,214</u>	<u>429,796</u>
At 31st March 2018	<u>1,158,625</u>	<u>10,672,268</u>	<u>643,626</u>	<u>12,474,519</u>
<b>Accumulated depreciation</b>				
At 1st April 2017	505,623	2,218,003	512,809	3,236,435
Charge for year	<u>134,989</u>	<u>824,707</u>	<u>56,570</u>	<u>1,016,266</u>
At 31st March 2018	<u>640,612</u>	<u>3,042,710</u>	<u>569,380</u>	<u>4,252,701</u>
<b>Net book value</b>				
At 31st March 2018	<u>518,013</u>	<u>7,629,558</u>	<u>74,246</u>	<u>8,221,818</u>
At 1st April 2017	<u>286,420</u>	<u>8,458,265</u>	<u>67,602</u>	<u>8,812,287</u>

All tangible assets owned by the Charity were used for charitable purposes.

The split of freehold property and leasehold property improvements net book value as a 31 March 2018 is:

Freehold property £491,525.13 (2017: £513,695); leasehold property improvements £7,138,033 (2017: £7,944,570). The City of York Council has granted the charity a 25 year lease, at a peppercorn rental, over the land and buildings comprising the York Museums and Art Gallery activities.

Leasehold property improvements to the Art Gallery have been funded by grants from Arts Council England and the agreement carries various covenants, the key one being that the Art Gallery property may only be used for the purposes of an Art Gallery. The charity has granted Arts Council England first legal charge in respect of the leasehold property known as the City Art Gallery and Archive, in the events that the covenants are not complied with.

Leasehold property improvements to the Castle Museum have been funded by grants from National Heritage Memorial Fund and the agreement carries various covenants, the key one being that the Castle Museum property may only be used for the purpose of a museum. The charity has granted National Heritage Memorial Fund a first legal charge in respect of the leasehold property known as the Castle Museum, in the event that the covenants are not complied with.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

**NOTE 14**  
**INVESTMENTS HELD AS FIXED ASSETS**

The charity owns 100% of the ordinary share capital of York Museums and Enterprises Limited (Company registration no. 04466798), a company registered in England and Wales.

The registered address of York Museums and Enterprises Limited is: St Mary's Lodge, Marygate, York, YO30 7DR

The income and expenditure of York Museums and Enterprises Limited for the year ended 31 March 2018 is summarised below:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Investment in Subsidiary	<u>1</u>	<u>1</u>
Turnover	1,384,535	1,306,658
Cost of Sales	<u>(559,028)</u>	<u>(530,816)</u>
Gross Profit	825,507	775,842
Administrative Expenses	<u>(516,122)</u>	<u>(483,132)</u>
Operating Profit	309,385	292,710
Interest Receivable and Similar Income	<u>70</u>	<u>91</u>
Profit on ordinary activities before tax	<u>309,455</u>	<u>292,801</u>
Taxation	-	-
Profit after tax	309,455	292,801
Gift aid distribution	(309,455)	(292,801)
Loss Retained for the Financial Year	<u><u>-</u></u>	<u><u>-</u></u>

The aggregate of the assets, liabilities and funds was:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Assets	292,748	272,870
Liabilities	<u>225,716</u>	<u>173,012</u>
	<u><u>518,464</u></u>	<u><u>445,882</u></u>

Represented by:

Called Up Share Capital	1	1
Profit & Loss account	<u>31</u>	<u>31</u>
	<u><u>32</u></u>	<u><u>32</u></u>

**NOTE 15**  
**STOCK**

	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>2017</b>
	<b>Group</b>	<b>Charity</b>	<b>Group</b>	<b>Charity</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Goods for resale	66,523	132	64,276	482

NOTES TO THE FINANCIAL STATEMENTS (Continued)

66,523	132	64,276	482
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**NOTE 16  
DEBTORS**

	<b>2018 Group £</b>	<b>2018 Charity £</b>	<b>2017 Group £</b>	<b>2017 Charity £</b>
Trade debtors	106,304	50,624	78,582	41,397
Amounts owed by subsidiary	-	46,145	-	-
Accrued income and other debtors	520,711	507,680	747,634	737,910
Prepayments	122,969	58,568	198,455	139,121
VAT recoverable	69,888	69,888	34,695	34,695
Other Debtors	9,365	9,336	5,158	4,021
	<u>829,237</u>	<u>742,241</u>	<u>1,064,524</u>	<u>957,144</u>

**NOTE 17  
CASH AND CASH EQUIVALENTS**

	<b>2018 Group £</b>	<b>2018 Charity £</b>	<b>2017 Group £</b>	<b>2017 Charity £</b>
Cash at bank and in hand	<u>2,778,409</u>	<u>2,685,209</u>	<u>2,267,442</u>	<u>2,177,052</u>

**NOTE 18  
CREDITORS: DUE <1 YR**

	<b>2018 Group £</b>	<b>2018 Charity £</b>	<b>2017 Group £</b>	<b>2017 Charity £</b>
Trade creditors	1,105,903	1,068,989	862,869	822,507
Other creditors	8,340	3,520	4,443	1,822
Amounts owed to subsidiary	-	-	-	10,250
Accruals and deferred income	595,305	423,968	681,559	501,617
Corporation tax	-	-	-	-
Loan	8,218	8,218	31,771	31,771
	<u>1,717,766</u>	<u>1,504,695</u>	<u>1,580,642</u>	<u>1,367,967</u>

**NOTE 19  
CREDITORS: DUE >1 YR**

	<b>2018 Group £</b>	<b>2018 Charity £</b>	<b>2017 Group £</b>	<b>2017 Charity £</b>
Deferred Income	33,500	-	49,912	-
Loan	-	-	8,218	8,218
	<u>33,500</u>	<u>-</u>	<u>58,130</u>	<u>8,218</u>

Other loans comprise a nine year loan which is repaid in equal instalments with interest charged at 5.5%

NOTES TO THE FINANCIAL STATEMENTS (Continued)

NOTE 20

Deferred Income

	2018 Group £	2018 Charity £	2017 Group £	2017 Charity £
Opening Balance	361,290	146,720	182,795	3,255
Deferred Income Additions during the year	414,419	279,530	298,961	146,720
Deferred Income Release during the year	(311,378)	(146,720)	(120,466)	(3,255)
Closing Balance	<u>464,331</u>	<u>279,530</u>	<u>361,290</u>	<u>146,720</u>

NOTE 21  
MOVEMENT IN UNRESTRICTED  
FUNDS

GROUP	1st April 2017	Income	Expenditure	Other Gains and (Losses)	Transfers	31st March 2018
General Unrestricted funds	<u>1,472,544</u>	<u>5,114,751</u>	<u>(5,009,401)</u>	-	<u>(150,582)</u>	<u>1,427,312</u>
<b>Total General Funds</b>	<u>1,472,544</u>	<u>5,114,751</u>	<u>(5,009,401)</u>	-	<u>(150,582)</u>	<u>1,427,312</u>
Designated Pension Fund	(2,684,000)	-	(436,000)	610,000	-	(2,510,000)
Designated Programme Funds	-	-	-	-	18,500	18,500
Designated Restructure Fund	-	-	(146,842)	-	158,842	12,000
Designated Property Fund	<u>8,518,640</u>	-	<u>(946,668)</u>	-	<u>356,962</u>	<u>7,928,934</u>
<b>Total Designated Funds</b>	<u>5,834,640</u>	-	<u>(1,529,510)</u>	<u>610,000</u>	<u>534,304</u>	<u>5,449,434</u>
<b>Total Unrestricted Funds</b>	<u>7,307,184</u>	<u>5,114,751</u>	<u>(6,538,911)</u>	<u>610,000</u>	<u>383,722</u>	<u>6,876,746</u>

MOVEMENT IN UNRESTRICTED  
FUNDS  
CHARITY

CHARITY	1st April 2017	Income	Expenditure	Other Gains and (Losses)	Transfers	31st March 2018
General Unrestricted funds	<u>1,472,544</u>	<u>4,029,101</u>	<u>(3,923,751)</u>	-	<u>(150,582)</u>	<u>1,427,312</u>
<b>Total General Funds</b>	<u>1,472,544</u>	<u>4,029,101</u>	<u>(3,923,751)</u>	-	<u>(150,582)</u>	<u>1,427,312</u>
Designated Pension Fund	(2,684,000)	-	(436,000)	610,000	-	(2,510,000)
Designated Programme Funds	-	-	-	-	18,500	18,500
Designated Restructure Fund	-	-	(146,842)	-	158,842	12,000
Designated Property Fund	<u>8,518,640</u>	-	<u>(946,668)</u>	-	<u>356,962</u>	<u>7,928,934</u>
<b>Total Designated Funds</b>	<u>5,834,640</u>	-	<u>(1,529,510)</u>	<u>610,000</u>	<u>534,304</u>	<u>5,449,434</u>
<b>Total Unrestricted Funds</b>	<u>7,307,184</u>	<u>4,029,101</u>	<u>(5,453,261)</u>	<u>610,000</u>	<u>383,722</u>	<u>6,876,746</u>

Prior Year Comparison

MOVEMENT IN UNRESTRICTED  
FUNDS  
GROUP

GROUP	1st April 2016	Income	Expenditure	Other Gains and (Losses)	Transfers	31st March 2017
General Unrestricted funds	<u>1,464,763</u>	<u>5,064,611</u>	<u>(4,715,452)</u>	-	<u>(341,378)</u>	<u>1,472,544</u>
<b>Total General Funds</b>	<u>1,464,763</u>	<u>5,064,611</u>	<u>(4,715,452)</u>	-	<u>(341,378)</u>	<u>1,472,544</u>
Designated Pension Fund	(1,183,000)	-	(170,000)	(1,331,000)	-	(2,684,000)
Designated Property Fund	<u>9,004,782</u>	-	<u>(935,695)</u>	-	<u>449,552</u>	<u>8,518,639</u>
<b>Total Designated Funds</b>	<u>7,821,782</u>	-	<u>(1,105,695)</u>	<u>(1,331,000)</u>	<u>449,552</u>	<u>5,834,639</u>
<b>Total Unrestricted Funds</b>	<u>9,286,545</u>	<u>5,064,611</u>	<u>(5,821,147)</u>	<u>(1,331,000)</u>	<u>108,174</u>	<u>7,307,183</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

MOVEMENT IN UNRESTRICTED FUNDS						
CHARITY	1st April 2016	Income	Expenditure	Other Gains and (Losses)	Transfers	31st March 2017
General Unrestricted funds	1,464,763	4,040,163	(3,691,004)	-	(341,378)	1,472,544
<b>Total General Funds</b>	<b>1,464,763</b>	<b>4,040,163</b>	<b>(3,691,004)</b>	<b>-</b>	<b>(341,378)</b>	<b>1,472,544</b>
Designated Pension Fund	(1,183,000)	-	(170,000)	(1,331,000)	-	(2,684,000)
Designated Property Fund	9,004,782	-	(935,695)	-	449,552	8,518,639
<b>Total Designated Funds</b>	<b>7,821,782</b>	<b>-</b>	<b>(1,105,695)</b>	<b>(1,331,000)</b>	<b>449,552</b>	<b>5,834,639</b>
<b>Total Unrestricted Funds</b>	<b>9,286,545</b>	<b>4,040,163</b>	<b>(4,796,698)</b>	<b>(1,331,000)</b>	<b>108,174</b>	<b>7,307,184</b>

The transfer represents funds transferred from general reserves to designated funds for the realigning of the organisation, a grant transferred from restricted to designated and the release of restricted funds into the general reserves.

**NOTE 22  
MOVEMENT IN RESTRICTED FUNDS**

Restricted funds comprise grants and donations given towards expenditure on the Trust's charitable aims

Group and charity	1st April 2017	Income	Expenditure	Transfers	31st Mar 2018
	£	£	£	£	£
DDF Roman Collection	62,794	-	(62,794)	-	-
Friends Art Gallery	5,766	12,579	(12,610)	-	5,735
Ceramics SSN	53,397	9,766	(63,163)	-	-
Ellerman Post	17,857	6,000	(23,307)	(550)	-
Evelyn Commission	62,768	-	(55,227)	-	7,541
Leisure Land Golf	-	19,174	(18,524)	(650)	-
Stezecker/Nash	-	2,250	(2,250)	-	-
Turner/Ruskin	-	20,000	(7,759)	-	12,241
Object Purchase	20,696	-	(8,355)	-	12,341
Portable Antiquities	-	25,835	(25,835)	-	-
Headley Trust intern	-	5,159	(5,159)	-	-
MDF Projects	-	331,848	(295,652)	-	36,196
COCA - Restricted	7,862	6,125	(3,296)	529	11,220
MDF Capital Grants	256,765	-	(256,265)	-	500
Jurassic	50,000	57,500	-	(107,500)	-
Gardens Restricted	-	12,799	-	-	12,799
Curatorial Restrict	24,467	-	22	(123)	24,366
Cultural Wellbeing	-	21,733	(21,733)	-	-
Capital Works Fund	-	800,000	(79,311)	(253,462)	467,227
Castle 2022	-	200,000	(36,553)	-	163,447
ACE MPM Funding	-	1,230,000	(1,230,000)	-	-
Other Restricted Funds	17,256	28,875	(19,788)	(21,966)	4,377
	<b>579,628</b>	<b>2,789,643</b>	<b>(2,227,559)</b>	<b>(383,722)</b>	<b>757,990</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)****Purpose of Restricted Funds**

The transfer of £107,500 from the Jurassic restricted fund relates to grant income from DCMS Wolfson, Garfield Weston Foundation and York Philosophical Society which partly funded the Jurassic Exhibition at the Yorkshire Museum. Due to the size of this exhibition the decision was made to capitalise this exhibition and therefore the funds were transferred to the designated property fund.

The transfer of £253,462 from the Capital Works restricted fund to the designated property fund was made to ensure that designated property fund for the Jurassic exhibition had sufficient funds for the depreciation.

The Capital Works fund is for repair, maintenance and improvement works

The restricted funds transfers of £107,500 and £253,462 relate to funding for capital projects, the capital projects have been completed in accordance with the wishes of the funder and there remains no ongoing restrictions in use. Accordingly a funds transfer of £360,962 has been made to the designated profit fund. As these assets are depreciated the charge will be made against this designated fund.

Turner Ruskin fund is grant income for the Turner Ruskin Exhibition

Castle 2022 fund is to be used to develop a HLF bid for the redevelopment of the Castle Museum

Evelyn Commission is a fund to create new art works inspired by York and its environs.

Object Purchase are funds raised to purchase future objects.

Curatorial restricted comprises various grants and donations for collections development.

MDF Projects fund is for the Museum Development Yorkshire funding from Art Council England which is administered by York Museums Trust

Gardens Restricted comprises of recharges specifically for the repairs and maintenance of the Museum Gardens

Other funds are older restricted balances, often relating to specific acquisitions, where restricted funds were received after the expenditure had been incurred from general funds. Accordingly all funds were spent on the specific projects as stipulated by the donor and a transfer between restricted and unrestricted funds has been made to correct closing balances.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Prior Year Comparison

Group and charity	1st April 2016 £	Income £	Expenditure £	Transfers £	31st Mar 2017 £
HLF Changing Spaces	-	98,304	-	(98,304)	-
Local Links Project	1,263	-	-	-	1,263
G4A	39,449	-	(36,022)	(3,427)	-
DDF Roman Collection	-	71,587	(8,793)	-	62,794
Friends of York Art Gallery	82	15,134	(9,450)	-	5,766
Ceramics SSN	1,024	60,689	(8,316)	-	53,397
Ellerman Post	18,808	26,800	(27,751)	-	17,857
Flesh	-	21,178	(26,514)	5,336	-
Evelyn Commission	66,250	-	(3,482)	-	62,768
Project Gallery	-	1,675	(1,675)	-	-
Roman Festival	-	15,868	(11,650)	-	4,218
Ruffer Art Fund	-	4,550	(4,175)	-	375
Wold Newton Hoard	-	46,577	(46,577)	-	-
Albert Moore	-	2,000	(2,000)	-	-
Dark Self	-	9,000	(4,000)	-	5,000
Object Purchase	-	20,260	(8,109)	8,546	20,696
Learning Development	-	3,750	(3,750)	-	-
Marketing	-	3,000	(3,000)	-	-
Portable Antiquities	-	25,895	(25,895)	-	-
Headley Trust intern	-	4,874	(4,874)	-	-
MDF Projects	-	331,848	(331,848)	-	-
COCA - Restricted	-	6,125	1,737	-	7,862
MDF Capital Grants	101,736	259,200	(104,171)	-	256,765
PAS Mat. Cover	-	2,084	(1,930)	-	154
MDO Euro Conference	-	2,415	(2,415)	-	-
Jurassic	-	50,000	-	-	50,000
Territories project	-	5,000	(2,278)	-	2,722
Curatorial Restrict	33,116	-	(8,149)	(500)	24,467
Learning Restricted	979	300	(257)	(1,000)	22
Gardens Signage	-	3,500	-	-	3,500
ACE MPM Funding	-	1,230,000	(1,230,000)	-	-
Other	20,115	-	(1,289)	(18,825)	-
	<u>282,822</u>	<u>2,321,613</u>	<u>(1,916,633)</u>	<u>(108,174)</u>	<u>579,628</u>



NOTES TO THE FINANCIAL STATEMENTS (Continued)

**NOTE 23  
ANALYSIS OF ASSETS & LIABILITIES BETWEEN  
FUNDS**

<b>Group</b>	<b>General Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Tangible Fixed Assets	292,899	7,928,934	-	8,221,833
Current Assets	3,212,286	30,500	431,382	3,674,168
Current Liabilities	(2,044,374)	-	326,608	(1,717,766)
Long Term Liabilities	(33,500)	-	-	(33,500)
Pension Liability	-	(2,510,000)	-	(2,510,000)
As 31 March 2018	<u>1,427,312</u>	<u>5,449,434</u>	<u>757,990</u>	<u>7,634,736</u>
At 31 March 2017	<u>1,472,544</u>	<u>5,834,640</u>	<u>579,628</u>	<u>7,886,812</u>

<b>Charity</b>	<b>General Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Tangible Fixed Assets	292,885	7,928,934	-	8,221,819
Current Assets	2,965,700	30,500	431,382	3,427,582
Current Liabilities	(1,831,303)	-	326,608	(1,504,695)
Long Term Liabilities	-	-	-	-
Pension Liability	-	(2,510,000)	-	(2,510,000)
As 31 March 2018	<u>1,427,282</u>	<u>5,449,434</u>	<u>757,990</u>	<u>7,634,706</u>
At 31 March 2017	<u>1,472,513</u>	<u>5,834,640</u>	<u>579,628</u>	<u>7,886,781</u>

**Prior Year Comparison**

**ANALYSIS OF ASSETS & LIABILITIES BETWEEN  
FUNDS**

<b>Group</b>	<b>General Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Tangible Fixed Assets	294,703	8,518,640	-	8,813,343
Current Assets	2,767,616	-	628,625	3,396,241
Current Liabilities	(1,531,645)	-	(48,997)	(1,580,642)
Long Term Liabilities	(58,130)	-	-	(58,130)
Pension Liability	-	(2,684,000)	-	(2,684,000)
As 31 March 2017	<u>1,472,544</u>	<u>5,834,640</u>	<u>579,628</u>	<u>7,886,812</u>
At 31 March 2016	<u>1,464,763</u>	<u>7,821,782</u>	<u>282,822</u>	<u>9,569,367</u>

## NOTES TO THE FINANCIAL STATEMENTS (Continued)

Charity	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	293,648	8,518,640	-	8,812,288
Current Assets	2,506,053	-	628,625	3,134,678
Current Liabilities	(1,318,970)	-	(48,997)	(1,367,967)
Long Term Liabilities	(8,218)	-	-	(8,218)
Pension Liability	-	(2,684,000)	-	(2,684,000)
As 31 March 2017	<u>1,472,513</u>	<u>5,834,640</u>	<u>579,628</u>	<u>7,886,781</u>
At 31 March 2016	<u>1,464,732</u>	<u>7,821,782</u>	<u>282,822</u>	<u>9,569,336</u>

The designated property fund relates to the net book value of assets purchased using restricted funds

#### NOTE 24 COMMITMENTS

The group and charity had future minimum lease payments under none cancellable operating leases as follows:

Group and charity Operating Lease Commitments	2018		2017	
	Land & Buildings £	Other £	Land & Buildings £	Other £
	Leases which expire			
Within one year	45,800	1,890	65,300	1,890
Between two and five years	106,258	3,150	131,708	5,040
Between six and ten years	76,313	-	96,663	-
	<u>228,371</u>	<u>5,040</u>	<u>293,671</u>	<u>6,930</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

**NOTE 25  
PENSION SCHEME**

The Group contributes to the North Yorkshire Pension Fund. The scheme is a defined benefit scheme for the benefit of the employees. The assets of the scheme are fully administered by North Yorkshire County Council in a fund independent from that of the Group. The last full actuarial valuation of this scheme was carried out by a qualified independent actuary as at 31 March 2016 and updated on an approximate basis to 31 March 2018.

The contributions made by the employer over the financial year have been £390,000 (2017 - £388,000).

Assumptions

The assets of the Scheme have been taken at market value and the liabilities have been calculated using the following principal actuarial assumptions:

	<b>2018</b>	<b>2017</b>
<b>Financial:</b>		
Rate of increase in salaries	3.3%	3.3%
Pension in payment increases	2.0%	2.0%
Discount rate	2.6%	2.6%
Inflation assumption	2.0%	2.0%

	<b>2018</b>	<b>2017</b>
	<b>Years</b>	<b>Years</b>
<b>Life expectancy:</b>		
Male future pensioner aged 65 in 20 years' time	25.1	25.0
Female future pensioner aged 65 in 20 years' time	28.7	28.6
Male current pensioner aged 65	22.9	22.8
Female current pensioner aged 65	26.4	26.3

The amounts recognised in the balance sheet are as follows:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Present value of scheme liabilities	(17,026)	(15,660)
Fair value of scheme assets	14,516	12,976
Deficit in the scheme	<u>(2,510)</u>	<u>(2,684)</u>

The assets in the scheme and the expected rate or return were:

	<b>Fair value</b>	<b>Fair value</b>
	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Equities	9,407	8,486
Government Bonds	2,395	1,843
Other bonds	-	402
Property	1,161	1,103
Cash	29	13
Other	1,524	1,129
Total fair value of assets	<u>14,516</u>	<u>12,976</u>
Actuarial value of liability	<u>(17,026)</u>	<u>(15,660)</u>
Net pension deficit	<u><u>(2,510)</u></u>	<u><u>(2,684)</u></u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Movement in the deficit during the year were as follows:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Deficit in scheme at 1 April	(2,684)	(1,183)
Movement in the year:	-	-
Current service costs	(761)	(523)
Net (loss)/gain on assets	(65)	(35)
Contributions	390	388
Actuarial (loss)/gain	610	(1,331)
	<u>(2,510)</u>	<u>(2,684)</u>
Deficit in the scheme at 31 March	<u>(2,510)</u>	<u>(2,684)</u>

Analysis of the amount charged to net finance charge for the year under FRS102 in relation to the scheme:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Expected return on pension scheme assets	(344)	(373)
Interest on pension scheme liabilities	409	408
Net finance loss	<u>65</u>	<u>35</u>

The amount recognised in the income and expenditure account are:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Current service costs	761	523
Interest cost	409	408
Expected return on scheme assets	(344)	(373)
Total charge to income and expenditure account	<u>826</u>	<u>558</u>

The amount recognised in the statement of financial activities are as follows:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Amount recognised during the period	610	(1,331)
Cumulative amount recognised	110	(500)

Asset and liability reconciliation

<b>Reconciliation of assets</b>	<b>2,018</b>	<b>2,017</b>
	<b>£'000</b>	<b>£'000</b>
Assets at the start of the year	12,976	10,517
Expected return on plan assets	344	373
Actuarial gain/(loss) on assets	695	1,799
Employer contributions	390	388
Member contributions	163	174
Benefits Paid	(52)	(275)
	<u>14,516</u>	<u>12,976</u>
Assets at the end of the year	<u>14,516</u>	<u>12,976</u>
Actual return on plan assets	<u>1,039</u>	<u>2,172</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Reconciliation of liabilities	2018 £'000	2017 £'000
Liabilities at the start of the year	15,660	11,700
Current service costs	761	523
Interest on pension liabilities	409	408
Employee contributions	163	174
Actuarial loss/(gain) on liabilities	85	3,130
Benefits paid	(52)	(275)
	<u>17,026</u>	<u>15,660</u>
Liabilities at the end of the year	<u>17,026</u>	<u>15,660</u>

The history of experience adjustments is as follows:

	2018 £'000	2017 £'000	2016 £'000	2015 £'000
Scheme liabilities	(17,026)	(15,660)	(11,700)	(11,868)
Scheme assets	<u>14,516</u>	<u>12,976</u>	<u>10,517</u>	<u>10,305</u>
	<u>(2,510)</u>	<u>(2,684)</u>	<u>(1,183)</u>	<u>(1,563)</u>
Experience adjustments on scheme liabilities	-	-	-	-
Percentage of scheme liabilities	0.0%	0.0%	0.0%	0.0%
Experience adjustments on scheme assets	695	1,799	380	850
Percentage of scheme assets	4.8%	19.9%	3.6%	8.2%

**NOTE 26  
FINANCIAL INSTRUMENTS**

	2018 Group £	2017 Group £
<b>Financial Assets</b>		
Financial asset that are debt instruments measured at amortised costs	3,414,760	3,098,803

**Financial liabilities**

**NOTE 27  
RELATED PARTY TRANSACTIONS**

During the year, the Trust conducted the following transactions with its subsidiary, York Museums and Enterprises Limited.

The Trust levied a management charge on York Museums and Enterprises Limited amounting to £10,500 (2017: £10,500)

The subsidiary, York Museums and Enterprises Limited, made a gift aid donation under a deed of covenant to the Trust of £309,455 in the year ending 31 March 2018 (2017: £292,801)

At 31 March 2018, York Museums and Enterprises Limited owed £46,144 to the Trust (2017: was due from Trust £10,251)

The amounts owed to the subsidiary comprise of Retail and Venues income that had been deposited into the York Museums Trust's bank account and had not yet been transferred into the separate York Museums and Enterprises bank account.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

2016-17 Consolidated Statement of Financial Activities

	General Funds 2017 £	Designated Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £
<b>INCOME FROM:</b>				
<b>Charitable Activities</b>				
Income from charitable activities	2,838,082	-	30,681	2,868,763
Funding provided by City of York Council	605,366	-	-	605,366
Funding provided by Arts Council England	-	-	1,953,324	1,953,324
<b>Donations, Legacies and General Grants</b>				
Donations and legacies	298,072	-	83,320	381,392
Other grants receivable	13,866	-	254,288	268,154
<b>Other Trading Activities</b>				
Income generated from subsidiary	1,306,658	-	-	1,306,658
<b>Investments</b>				
Interest receivable	2,567	-	-	2,567
<b>TOTAL INCOME</b>	<u>5,064,611</u>	<u>-</u>	<u>2,321,613</u>	<u>7,386,224</u>
<b>EXPENDITURE ON:</b>				
<b>Raising Funds</b>				
Costs incurred by subsidiary	1,013,948	-	-	1,013,948
<b>Charitable expenditure</b>				
Charitable expenditure	3,701,504	1,105,694	1,916,633	6,723,831
<b>Total charitable expenditure</b>	<u>3,701,504</u>	<u>1,105,694</u>	<u>1,916,633</u>	<u>6,723,831</u>
<b>TOTAL EXPENDITURE</b>	<u>4,715,452</u>	<u>1,105,694</u>	<u>1,916,633</u>	<u>7,737,779</u>
<b>Net income/(expenditure) before taxation</b>	349,159	(1,105,694)	404,980	(351,555)
Taxation charge	-	-	-	-
<b>Net income/(expenditure) after taxation</b>	349,159	(1,105,694)	404,980	(351,555)
<b>Other recognised gains/(losses):</b>				
Actuarial (loss)/gain on defined benefit scheme	-	(1,331,000)	-	(1,331,000)
Transfer between funds	(341,378)	449,552	(108,174)	-
<b>NET MOVEMENT IN FUNDS</b>	<u><u>7,781</u></u>	<u><u>(1,987,142)</u></u>	<u><u>296,806</u></u>	<u><u>(1,682,555)</u></u>
<b>RECONCILIATION OF FUNDS:</b>				
Fund balance brought forward	1,464,763	7,821,782	282,822	9,569,367
Net movement in the year	7,781	(1,987,142)	296,806	(1,682,555)
Fund balance carried forward	<u><u>1,472,544</u></u>	<u><u>5,834,640</u></u>	<u><u>579,628</u></u>	<u><u>7,886,812</u></u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

2016-17 Charity Statement of Financial Activities

	General Funds 2017 £	Designated Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £
<b>INCOME FROM:</b>				
<b>Charitable Activities</b>				
Income from charitable activities	3,130,883	-	30,681	3,161,564
Funding provided by City of York Council	605,366	-	-	605,366
Funding provided by Arts Council England	-	-	1,953,324	1,953,324
<b>Donations, Legacies and General Grants</b>				
Donations and legacies	298,072	-	83,320	381,392
Other grants receivable	13,866	-	254,288	268,154
<b>Investments</b>				
Interest receivable	2,476	-	-	2,476
<b>TOTAL INCOME</b>	<u>4,050,663</u>	<u>-</u>	<u>2,321,613</u>	<u>6,372,276</u>
<b>EXPENDITURE ON:</b>				
<b>Charitable expenditure</b>				
Charitable expenditure	<u>3,701,504</u>	<u>1,105,694</u>	<u>1,916,633</u>	<u>6,723,831</u>
<b>Total charitable expenditure</b>	<u>3,701,504</u>	<u>1,105,694</u>	<u>1,916,633</u>	<u>6,723,831</u>
<b>TOTAL EXPENDITURE</b>	<u>3,701,504</u>	<u>1,105,694</u>	<u>1,916,633</u>	<u>6,723,831</u>
<b>Net income/(expenditure) before taxation</b>	349,159	(1,105,694)	404,980	(351,555)
Taxation charge	-	-	-	-
<b>Net income/(expenditure) after taxation</b>	349,159	(1,105,694)	404,980	(351,555)
<b>Other recognised gains/(losses):</b>				
Actuarial (loss)/gain on defined benefit scheme	-	(1,331,000)	-	(1,331,000)
Transfer between funds	(341,378)	449,552	(108,174)	-
<b>NET MOVEMENT IN FUNDS</b>	<u>7,781</u>	<u>(1,987,142)</u>	<u>296,806</u>	<u>(1,682,555)</u>
<b>RECONCILIATION OF FUNDS:</b>				
Fund balance brought forward	1,464,732	7,821,782	282,822	9,569,336
Net movement in the year	7,781	(1,987,142)	296,806	(1,682,555)
Fund balance carried forward	<u>1,472,513</u>	<u>5,834,640</u>	<u>579,628</u>	<u>7,886,781</u>