BUDGET PROCESS

December — Distribution of Budget Manual

January
- Departments Submit Revenue Estimates
- Departments Submit New Initiative Requests

Revenue Estimates Developed

Budget Allocations Issued to Departments

February — Departments Submit Budget Requests and Service Level Information

March — Budget Meetings with Departments and Administration

April — Budget Division Submits Budget to Board of Estimate and Apportionment (E & A)

E & A Holds Departmental and Public Hearings

May
- E & A Approves and Submits Budget to Board of Alderman
- Requests for Any Increases or New Items Submitted to E & A for Consideration

Ways and Means Committee Conducts Budget Hearings

Board of Alderman Approve Budget

July — Fiscal Year Begins July 1