National Endowment for the Humanities
"Humanities Research Centers on AI"
Proposal Prospectus

You must submit your Prospectus no later than the date stipulated in section D4 of the Notice of Funding Opportunity (NOFO). Send it by email to AICenters@neh.gov and put "AI Centers Prospectus" in the subject line of the message. Please submit your prospectus in English.

Program staff will read only one prospectus per institution and will not review prospectuses that are submitted after the due date. Please follow the template below. Note that this template will not cover every aspect of the full application, but instead is intended to facilitate feedback on important elements of your project. The comments provided are not part of the formal review process and have no bearing on the evaluation of the application. Prospectuses are optional, but applicants to many programs at the NEH find them helpful. We expect to reply to all prospectuses within two weeks of the prospectus deadline.

Proposed title:	Provide the proposed name of your Center.
Thematic focus:	In 50 words or less, describe the theme or themes your center will focus on. Competitive Centers typically have a topical, methodological, or disciplinary focus.
Project director:	Name, title, institution
Institutional Context and collaboration.	Describe how the Center will fit with its home institution's mission, culture, and community. Describe any key partnerships with other institutions, communities, or companies. Mention specifically any partnership with or participants from minority-serving institutions, tribal groups, or underserved communities, and the current state of discussions with those groups. Provide name, title, institution, and specialties of each key contributor to the setting up and running the Center. Describe the leadership structure and the contributions of the team, with an estimate of how much time they will spend on these activities. No more than 400 words.
Significance:	Why does your project need to be a Center, and not (for example) a collaborative research project or curriculum project? State the overall vision and long-range research goals of your Center. Frame the project in the context of existing research on AI and connect it to larger topics in the humanities. Describe the anticipated impact of your Center on the thematic focus and future scholarship.

	No more than 300 words.
Proposed activities:	Describe your Center's two or more planned activities (in addition to launching the Center) during the period of performance and who will be responsible for their successful completion. Explain your rationale for choosing these activities. No more than 200 words. *Prior to submission, you should check section D6 of the Notice of Funding Opportunity to ensure the proposed activities are allowable.*
Project outcomes:	What are the deliverables your Center will produce? List all anticipated products (essay collections, workshop series, curricular development, etc.) and plans for completion, whether during or after the period of performance. For serial offerings like workshops and lecture series, indicate how many times they will occur. For any digital products, include information on maintenance and sustainability. Please submit this in a bulleted list. No more than 100 words.
Work plan:	Indicate requested amount of time for period of performance and describe your plans in three-month periods. No more than 200 words.
Budget:	Briefly summarize the key planned budget line items, for example: Salary offset for Center directors and key personnel; travel and honoraria for speakers in a lecture series; workshop/conference venue costs; administrative support (beyond IDC); fees for technical consultants; equipment and materials. Indicate your expected IDC. Please note that the "research rate" is rarely applicable to humanities projects. "Other Sponsored Research" or "all programs" rates are more likely. Note that the new de minimis rate is 15%. For more information see the update to 2 CFR 200: https://www.neh.gov/grants/manage/2024-Revisions-to-2-CFR-200
Questions for program staff:	Do you have any specific questions for us as we review your prospectus?
Contact for Response:	Indicate the **email address** and **name** of the correspondent you would like the reply sent to.