

Cultural District Committee Meeting
Thursday, December 12th, 2024, 7:00pm
Franklin Public Library | Community Room [TBD]

Agenda

In an effort to ensure citizen engagement and comply with the open meeting law regulations, citizens will be able to join the Cultural District Committee Meeting via zoom following the invitation below:

- Zoom Link TBD - Check back on the Franklin Culture Website for meeting Zoom Link.

A. Updates from Cultural District Chair, John LoPresti

- Review and approve meeting minutes from the 11/7 Meeting FCD meeting
- January meeting - **January 9th, 2025, 7:00pm, Franklin Senior Center**
- Grant from MetroWest for printed Publication for the Cultural District (awarded \$625 for a \$2,500 project). This grant will be used towards the printed 'zine'/ booklet that will be printed twice a year highlighting the District's projects, Franklin Artists and give space for the Franklin Cultural narrative.
- Photographer - Because the photographer would need their own business insurance taking photographs at District related events, we cannot hire a student and we'll need someone with insurance. District Committee needs to reconsider how much funding is used for this (*especially when it would generate the content for the printed publication shared in the previous note*).
- MCC Grant Discussion:
 - Town of Franklin and FCD received the \$15,000 investment grant
 - Grant Review and Voting Process:
 - Review new scoring card for evaluating grant requests
 - Committee members will vote on grant applications at the 12/12 FCD meeting.
 - Notification process of grantees - accepted and not, process? Draft letters; plan.
 - Plan next steps of marketing; post accepted projects on website and newsletter.

B. Program & Event Updates - Wreath Debrief in January meeting post grant discussions.

C. Projects and Proposals:

- [Inspiration Sharing - Cultural District Pinterest Board](#)- Cory

- Subcommittee Workflow - What subcommittees do we need? Plan to discuss after grant discussion in January meeting.
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Unfinished Business (Voting if applicable). *Unfinished business is a category of business that includes items that were not completed in a previous meeting. This can include: Items that were on the agenda but were not discussed because the meeting ended. Items that were being discussed when the meeting ended. Items that were postponed to the current meeting*

- Rotating Members joining the Franklin Cultural Council meetings: John/Amy anyone else? Other monthly community member meetings we should be aware of/attending in the District? Historic, Art Association, etc?
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New Business (Voting if Applicable)

- FCD Committee to discuss any District Coordinated Initiatives we'd like to set aside MCC funding:
 - Artsy Boxes
 - Commission Public Art Piece Downtown
 - Franklin Porchfest
 - Marketing Materials: Printed Biannual newsletter [featuring artists, youth art, district initiatives, grants, upcoming program and events. Use for 'swag' and have for informational purposes.
 - District Program photographer - Find Volunteer or pay someone? Ties into marketing giving consistent style, quality and use for promoting the District.
 - Connecting Community Content with Festival support with the Downtown Partnership: Strawberry Stroll, Harvest Festival
 - FCC Collaborations: A-Wreath-of-Franklin, Symposium and Grant Reception
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Member Round Table (*Updates, not voting*)

- Patrick Conlan
- Kathy Botelho
- Sue Cass
- Amy Adams
- Roberta Trahan
- Pandora Carlucci

- **LCC - Franklin Cultural Council Update - John Ristaino**
- **DEAN College Updates - Tim**

Any other Updates/Feedback

Adjournment

Agenda Prepared By: John LoPresti, Amy Adams & Cory Shea

Date of Preparation: December 9th

Posted: December 9th

Future CDC Meetings

December 12th, 2024, 7:00pm, Franklin Public Library

January 9th, 2025, 7:00pm, Franklin Senior Center