

**COURSE REGISTRATION FOR NEW INTAKE & RETURNING STUDENTS
SEMESTER 1, 2023/2024 SESSION
(RESEARCH ACADEMIC CALENDAR FOR GRADUATE STUDIES)**

(a) Please be reminded to **register for your courses** after you have completed your semester registration via online:

<https://smpweb.unimas.my/CourseRegistration>

(b) Students are allowed to add and/or to drop courses from **2 - 20 October 2023 without penalty**;

(c) Penalty of **RM200.00 for each course** will be imposed for adding and/or dropping of courses with the approval of the Director of CGS from **21 Oct – 3 Nov 2023**.

(d) Penalty of payment to be made as follows: -

| Programme | Methods of payment |
|-------------------|---|
| Research students | Internet Banking/Credit Card via online: https://payportal.unimas.my/epayment/ (online registration can be made immediately after the payment process) |
| | <ul style="list-style-type: none"> Telegraphic Transfer and Bank Draft (International Students only) Payable to: UNIVERSITI MALAYSIA SARAWAK Bank: Bank Islam Malaysia Berhad Bank Account Number: 11040010021558 Swift Code: BIMBMYKL <p>Address: No. 1-3, Block 1, Desa Ilmu Commercial 94300 Kota Samarahan Sarawak, Malaysia</p> |

(e) Please submit your proof of payment to the Centre for Graduate Studies for further action.

(f) Adding and/or dropping of courses **after 3 Nov 2023 is not permitted**.

If you have any problem to access the above web-link, kindly email: hotline_citds@unimas.my

If you need to contact CGS staffs, kindly refer the officers in charge of each Faculty/Institute/Centre:

| | | | |
|---------------------------|--------|--|---------------------------------|
| Julianne ak Jeli | 581017 | jjulianne@unimas.my | FRST, FSSH, IBEC, IHCM |
| Rafika bt Jamaluddin | 581017 | jrafika@unimas.my | FACA, FLC, FHMS, CALM, IBS |
| Noryanti Baizura bt Badhi | 581015 | bnbaizura@unimas.my | FE, FCSIT, FBE, I-Create, ISITI |
| Raini bt Abang | 581014 | araini@unimas.my | FEB |
| Affizzah bt Morshidi | 581106 | maffizzah@unimas.my | FCSHD |

Adding/dropping of courses during the penalty period can only be done by student after submitting the receipt of penalty payment to the Centre for Graduate Studies.

CENTRE FOR GRADUATE STUDIES OFFICE WILL BE CLOSED DURING WEEKEND AND
PUBLIC HOLIDAY

20 September 2023

