BG1 CARD

Please bring this completed form and one of the following forms of identification (Driver's License, State Issued ID, Passport, or a Military Issue ID) to:
BG1 Plus, www.bgsu.edu/bg1plus
112A Bowen Thompson Student Union
Phone: 419-372-4127 Fax: 419-372-4364

SECTION A: DEPARTMENT INFORMATION

Department Name: Department Code:

Department Contact Name: Fund #:

Department Email: Account:
                                                        default is 53900 if not specified

Department Phone #:   Program Code:

Select Campus Affiliation:

Undergraduate Student	ELS Student	Consultant
Graduate Student	Visiting Scholar	Special Appointment
Faculty/Staff	Campus MultiFaith Alliance	Post Doctoral Faculty Fellow
Chartwells	ELS Staff	Other:

Employees must have an active employee status before a BG1 Card can be issued. An active BGSU email account must be set up at least one hour prior to obtaining a BG1 Card. All students must be registered for classes for a current or future semester.

_____   _____
Signature of Budget Administrator   **Printed name of Budget Administrator**

SECTION B: EMPLOYEE/STUDENT INFORMATION

Employee/Student Chosen Name: Employee/Student BGSU ID #:

Employee/Student Legal Name:

SECTION C: TO BE COMPLETED BY BG1 PLUS

Date Produced: Type of ID checked:

                                                            DL   MID
Employee Initials: SID   OTHER
                                                            PP