

Educational Goal Plan

Revised June 2020

Directions: This form should be completed by the student to identify the reasons for enrollment and to set programmatic goals for enrollment into Adult Education (AE) programs in Wyoming. Once completed, the form must be submitted to the local AE center and the items will be reviewed and discussed with the student. Both student and instructor/director signatures are required. A copy of this signed plan must be given to the student for reference with another copy being retained by the local program.

I, _____, have selected to enroll in Adult Education for the following program
(Please Print Your Name) of study: (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Workplace Literacy | <input type="checkbox"/> Workforce Preparation |
| <input type="checkbox"/> Integrated Education and Training (IET) | <input type="checkbox"/> Bridge Program |
| <input type="checkbox"/> Integrated English Literacy and Civics Education (IECLE) | <input type="checkbox"/> Transitions to College |
| <input type="checkbox"/> High School Equivalency Certification Preparation (HSEC) | <input type="checkbox"/> General Adult Education |
| <input type="checkbox"/> English Language Acquisition (ELA) | <input type="checkbox"/> Concurrent Enrollment |
| <input type="checkbox"/> Work Experience/On-the-Job-training (OJT)/Internships/Apprenticeships | |

I have selected the following goal(s) as part of my justification for enrollment into the program:

Goal	Goal Definition	Date Set
Educational		
<input type="checkbox"/> Improve Literacy Skills	Improve literacy skills, numeracy skills, financial literacy, critical and analytical thinking abilities.	
<input type="checkbox"/> Obtain HSEC credential	Achieve sufficient skills to pass the High School Equivalency Credential assessments.	
<input type="checkbox"/> Enroll in college / training program	Enroll in postsecondary education/training program to earn an industry recognized credential.	
<input type="checkbox"/> Improve Digital Literacy	Obtain or increase basic computer operational skills as needed for education, employment, or for social needs.	
<input type="checkbox"/> Improve English Language Skills	Improve overall skills in the English language (e.g. listening, speaking, reading, writing) , civics education, and numeracy.	
Economic		
<input type="checkbox"/> Improve Workforce Readiness Skills	Improve workplace productivity skills and employability skills such as communication, motivation & initiative, leadership, reliability & dependability, following instructions, team work, patience, and adaptability.	
<input type="checkbox"/> Obtain Employment	Obtain a job by the end of the second and/or fourth quarter after completing a program of study in Adult Education.	
<input type="checkbox"/> Participate in OJT's	Participate and/or be placed into any type of On-The-Job-Training program to develop the skills necessary for an identified career.	
Social		
<input type="checkbox"/> Obtain Citizenship Skills	Obtain skills to pass the U.S. citizenship test.	
<input type="checkbox"/> Reduce Dependency on Governmental Benefits	Improve employability skills to reduce dependency on governmental benefits, such as TANF, food stamps, WIC, etc.	
Other		
<input type="checkbox"/> Family Literacy	Increase involvement in child(ren)'s education by assisting them with schoolwork, increasing contact with child(ren)'s teacher(s), and becoming more involved with child(ren)'s school activities.	
<input type="checkbox"/> Personal	Any other goal related to instruction with a clearly defined outcome. Please define your personal goal: _____	

I understand that my goals must be obtainable within the program year.

Student Signature

Date

Instructor Signature

Date